

IC 25-15-4

Chapter 4. Minimum Qualifications; Reciprocity

IC 25-15-4-1

Funeral home licenses

Sec. 1. To qualify for a funeral home license, a person who is an applicant must:

- (1) operate a funeral home that complies with the rules of the board;
- (2) disclose:
 - (A) the name of the applicant and if the applicant is an individual, the principal address of residence of the applicant;
 - (B) the location of the funeral home;
 - (C) if the applicant is not an individual, the names and principal address of residence of the directors or other executive officers of the applicant;
 - (D) the name of the manager in charge of the funeral home;and
- (E) any other information required by the board; and
- (3) pay the fee set by the board.

As added by P.L.246-1985, SEC.3.

IC 25-15-4-1.1

Branch location licenses

Sec. 1.1. To qualify for a branch location license, a person who is an applicant must:

- (1) possess a funeral home license issued under section 1 of this chapter;
- (2) operate a branch location that meets the requirements of the board; and
- (3) pay the fee set by the board.

As added by P.L.237-1995, SEC.8.

IC 25-15-4-2

Funeral director intern licenses

Sec. 2. (a) To qualify for a funeral director intern license, an applicant must:

- (1) be an individual who is at least eighteen (18) years of age;
- (2) submit proof that the applicant has not been convicted of:
 - (A) an act that would constitute a ground for disciplinary sanction under IC 25-1-11; and
 - (B) a crime that has a direct bearing on the applicant's ability to practice competently;
- (3) have a diploma from an accredited high school;
- (4) have successfully completed either:
 - (A) a course of education consisting of:
 - (i) thirty (30) semester hours or forty-five (45) quarter hours of college level work in a regionally accredited postsecondary educational institution that includes course

work in the subjects of English, the humanities, science, business, and other electives that apply toward a baccalaureate degree from the postsecondary educational institution; and

(ii) four (4) academic quarters, or its equivalent, in an accredited college, school, or department of mortuary science approved by the board; or

(B) a twenty-one (21) month program in an accredited college, school, or department of mortuary science that has been approved by the board; and

(5) pay the fee set by the board for a funeral director intern license.

(b) The board may require an applicant for a funeral director intern license to pass an examination before issuing a license to the applicant.

As added by P.L.246-1985, SEC.3. Amended by P.L.214-1993, SEC.43; P.L.2-2007, SEC.321.

IC 25-15-4-3

Funeral director licenses

Sec. 3. (a) An applicant must qualify under subsection (b) to be licensed as a funeral director. However, subject to IC 25-15-8-10, an individual qualified under subsection (c) or (d) shall be treated as a qualified individual.

(b) To qualify for a funeral director license, an applicant must:

(1) be an individual who is at least eighteen (18) years of age;

(2) submit proof that the applicant has not been convicted of:

(A) an act that would constitute a ground for disciplinary sanction under IC 25-1-11; or

(B) a crime that has a direct bearing on the applicant's ability to practice competently;

(3) have a diploma from an accredited high school;

(4) have successfully completed either:

(A) a course of education consisting of:

(i) thirty (30) semester hours or forty-five (45) quarter hours of college level work in a regionally accredited postsecondary educational institution that includes course work in the subjects of English, humanities, science, business, and other electives that apply toward a baccalaureate degree from the postsecondary educational institution; and

(ii) four (4) academic quarters or the equivalent in an accredited college, school, or department of mortuary science approved by the board; or

(B) a twenty-one (21) month program in an accredited college, school, or department of mortuary science approved by the board;

(5) pass the examination required by the board for a funeral director license;

(6) under the direct supervision of a funeral director licensee,

have at least one (1) year of continuous experience in the practice of funeral service; and

(7) pay the licensing fee set by the board for a funeral director licensee.

(c) An individual may be licensed as a funeral director if, on June 30, 1985, the individual had a funeral director license and an embalmer license issued by the state board of embalmers and funeral directors.

(d) An individual may be a funeral director if, on June 30, 1985, the individual had a funeral director license issued by the state board of embalmers and funeral directors.

As added by P.L.246-1985, SEC.3. Amended by P.L.214-1993, SEC.44; P.L.2-2007, SEC.322.

IC 25-15-4-4

Embalmer licenses

Sec. 4. An individual may be an embalmer only if, on June 30, 1985, the individual had an embalmer license issued by the state board of embalmers and funeral directors.

As added by P.L.246-1985, SEC.3.

IC 25-15-4-5

Funeral director licenses; exemption from examination for persons licensed in other states

Sec. 5. An applicant for a funeral director license, who is licensed in another state with requirements that are substantially equal to the requirements in section 3(b) of this chapter, as determined by the board, may be exempted by the board from the examination requirement under section 3(b)(5) of this chapter or the one (1) year supervised practice period requirement under section 3(b)(6) of this chapter.

As added by P.L.246-1985, SEC.3.

IC 25-15-4-6

Inactive funeral director license; application; violations

Sec. 6. (a) A funeral director may submit a written application to the board requesting that the funeral director's license be classified as inactive. On receipt of the application, the board shall grant the request by placing the license on inactive status until reinstated to active status.

(b) A person holding an inactive license may not engage in the practice of funeral service.

(c) A person who engages in the practice of funeral service with an inactive license is subject to IC 25-15-8-24.

As added by P.L.207-1993, SEC.4. Amended by P.L.237-1995, SEC.12.