

IC 21-17-4

Chapter 4. Private Technical and Trade School Registration

IC 21-17-4-1

Purpose of chapter

Sec. 1. It is the purpose of this chapter to promote and encourage pupil personnel and guidance services by centralizing information about private technical, vocational, correspondence, and trade schools in the department of education.

As added by P.L.2-2007, SEC.258.

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Registration with the department of education

Sec. 2. Not later than thirty (30) days before conducting business in Indiana and before February 1 of each subsequent year, a private technical, vocational, correspondence, and trade school conducting business in Indiana shall register with the department of education.

As added by P.L.2-2007, SEC.258.

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Information required

Sec. 3. A private technical, vocational, correspondence, and trade school shall provide the following information to the department of education when the private technical, vocational, correspondence, and trade school registers under this chapter:

- (1) Name and address of agency or institution and each of its centers of operation.
- (2) Its curriculum for the preceding year, including a brief description of each course offered.
- (3) Tuition charges for each course or credit hour.
- (4) A description of each degree or certificate offered and the requirements for obtaining the described degrees and certificates.
- (5) Sample copy of any contract with a student used by the private technical, vocational, correspondence, and trade school.

As added by P.L.2-2007, SEC.258.

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Publicity

Sec. 4. A private technical, vocational, correspondence, and trade school that is registered under this chapter is not entitled to use its registration under this chapter for publicity purposes in any manner.

As added by P.L.2-2007, SEC.258. Amended by P.L.3-2008, SEC.133.

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File on each registered school; grievances, complaints, or comments

Sec. 5. The department of education shall:

- (1) maintain a file of each private technical, vocational, correspondence, and trade school registered with the department of education; and
- (2) preserve in the file any grievances, complaints, or other comments about the private technical, vocational, correspondence, and trade school that have been received.

As added by P.L.2-2007, SEC.258. Amended by P.L.3-2008, SEC.134.

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Public accessibility to files

Sec. 6. The files must be accessible to the public upon request.

As added by P.L.2-2007, SEC.258.