

IC 4-15-5.9

Chapter 5.9. Biweekly Payroll Payments

IC 4-15-5.9-1

Procedure

Sec. 1. (a) Notwithstanding any other law, rule, or custom, the auditor of state shall issue payroll warrants or authorizations for electronic funds transfer under IC 4-13-2-7 to all state employees on a biweekly basis, so that the employees shall receive payment on the same day of the week, in alternate weeks. The auditor may provide for staggering of payrolls so that payment in the required manner can be effectively made, in accordance with this chapter.

(b) Should a fiscal year terminate during any biweekly payroll period, that portion of the payroll warrant or authorization representing compensation for services performed during the terminated fiscal year shall be charged against the appropriations for that fiscal year and that portion of the payroll warrant representing compensation for services performed subsequent to the terminated fiscal year shall be charged against the appropriations for the new fiscal year.

(Formerly: Acts 1971, P.L.23, SEC.1; Acts 1972, P.L.11, SEC.1.) As amended by P.L.23-1985, SEC.3.

IC 4-15-5.9-2

Deposit of compensation in employee's account in a financial institution; written request by employee

Sec. 2. (a) A state employee may make a written request that any compensation due from the state be deposited to the employee's account in a financial institution. Upon receipt of the request, the auditor of state may:

- (1) draw a warrant in favor of the financial institution set forth in the request for the credit of the employee;
- (2) in the event more than one (1) employee of the state designates the same financial institution, draw a single warrant in favor of the financial institution for the total amount due the employees and transmit the warrant to the financial institution identifying each employee and the amount to be deposited in each employee's account; or
- (3) make a direct deposit to the bank or trust company by electronic funds transfer under IC 4-13-2-7.

(b) The employee's written request shall authorize in advance the direct deposit by warrant or electronic funds transfer of the employee's earnings each time a payroll warrant or electronic funds transfer is issued on the employee's behalf. The employee's written authorization must designate a financial institution and an account number to which the payment is to be credited. The employee's authorization remains in effect until the employee revokes it in writing.

As added by P.L.23-1985, SEC.4.