

IC 16-49-5

Chapter 5. State Child Fatality Review Coordinator

IC 16-49-5-1

State child fatality review coordinator; employed by state department of health; duties

Sec. 1. The state department shall employ a state child fatality review coordinator to do the following:

- (1) Assist the statewide child fatality review committee chairperson in establishing agendas for meetings of the statewide child fatality review committee.
- (2) Coordinate information and materials for the meetings of the statewide child fatality review committee.
- (3) Compile raw data for presentation to the statewide child fatality review committee.
- (4) Contact the appropriate individuals if any issues with the electronic data collection system occur.
- (5) Record information concerning child fatality reviews conducted by the statewide child fatality review committee in the electronic data collection system.
- (6) Record and compile recommendations by the statewide child fatality review committee for the prevention of child fatalities and investigate available prevention resources.
- (7) Work with the chairperson of the statewide child fatality review committee to prepare the annual report described in IC 16-49-4-11.
- (8) Facilitate distribution of the annual report described in IC 16-49-4-11.
- (9) Represent the state of Indiana at national meetings concerning child fatalities and child fatality reviews.
- (10) Assist local child fatality review teams by:
 - (A) assisting with the establishment of local child fatality review teams;
 - (B) acting as a liaison between the statewide child fatality review committee and local child fatality review teams;
 - (C) creating and providing forms, including the data collection form described in section 2 of this chapter, for local child fatality review teams and the statewide child fatality review committee;
 - (D) developing protocols for meetings of and fatality reviews conducted by local child fatality review teams;
 - (E) providing data collection tools that include collecting and storing:
 - (i) identifying and nonidentifying information;
 - (ii) information concerning the circumstances surrounding the death of a child;
 - (iii) information concerning factors that contributed to the death of a child; and

- (iv) information concerning findings and recommendations regarding the death of a child by the local child fatality review team;
 - (F) providing training on data collection and technical assistance for the electronic data collection system;
 - (G) providing information on the prevention of child fatalities; and
 - (H) obtaining death certificates for local child fatality review teams if necessary.
 - (11) Coordinate local or statewide training related to child fatality review.
 - (12) Maintain all confidentiality statements signed in accordance with IC 16-49-4-9.
 - (13) Attend meetings of the commission on improving the status of children in Indiana, established by IC 2-5-36-3, as requested by the chairperson of the commission.
- As added by P.L.119-2013, SEC.3.*

IC 16-49-5-2

Develop data collection and confidentiality forms

Sec. 2. (a) The state child fatality review coordinator shall develop a data collection form that includes:

- (1) identifying and nonidentifying information;
- (2) information regarding the circumstances surrounding a death;
- (3) factors contributing to a death; and
- (4) findings and recommendations that include the following information:
 - (A) Whether similar future deaths could be prevented.
 - (B) A list of:
 - (i) agencies and entities that should be involved; and
 - (ii) any other resources that should be used;to adequately prevent future child deaths in the area.

(b) The state child fatality review coordinator shall develop a confidentiality form for use by the statewide child fatality review committee and local child fatality review teams.

As added by P.L.119-2013, SEC.3.

IC 16-49-5-3

Salary and expenses for training paid from funds appropriated to state department of health

Sec. 3. The following must be paid from funds appropriated to the state department:

- (1) The salary of the state child fatality review coordinator.
- (2) Expenses for any training for:
 - (A) the state child fatality review coordinator;
 - (B) members of the statewide child fatality review committee; and

- (C) members of local child fatality review teams.
- (3) Other expenses related to the duties of the state child fatality review coordinator.

As added by P.L.119-2013, SEC.3.