68.005 County administrative code.

(1)   The fiscal court shall adopt a county administrative code which includes, but is not limited to, procedures and designation of responsibility for:

(a)   General administration of the office of county judge/executive, county administrative agencies, and public authorities;

(b)   Administration of county fiscal affairs, including budget formulation, receipt and disbursement of county funds and preparation of records required for the county audit, and the filing of claims against the county;

(c)   Personnel administration, including description and classification of nonelected positions, selection, assignment, supervision and discipline of employees, employee complaints and the county affirmative action program;

(d)   County purchasing and award of contracts;

(e)   Delivery of county services.

(2)   The fiscal court shall review the county administrative code annually during the month of June and may by a two-thirds (2/3) majority of the entire fiscal court amend the county administrative code at that time. The county judge/executive may at other times prepare and submit amendments to the code for the approval of a majority of the fiscal court.

> **Effective:** July 15, 1986
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> **History:** Amended 1986 Ky. Acts ch. 429, sec. 1, effective July 15, 1986. -- Created 1978 Ky. Acts ch. 197, sec. 1, effective January 1, 1979.